



**Pediatric
Critical
Care
Colloquium**

STEERING COMMITTEE

K. Biagas, M.D.

*B. M. Greenwald, M.D.
Chair*

*P. R. Holbrook, M.D.
Developing Member*

*H. E. James, M.D.
Founding Member*

P. Lubinsky, M.D.

B. Markovitz, M.D.

S. Pasala, M.D.

P. Ross, M.D.

*S. Schexnayder, M.D.
Past Chair*

*D. Stockwell, M.D.
Chairperson Elect*

A. E. Thompson, M.D.

M. Witte, M.D.

October 1, 2015

STEERING COMMITTEE MEETING MINUTES

September 12, 2015

Meeting Location: Little Rock Marriott Hotel, Little Rock, Arkansas

Members Present: B. M. Greenwald, M.D., Chair Elect
P. R. Holbrook, M.D.
H. E. James, M.D.
P. Lubinsky, M.D.
P. Ross, M.D.
S. Schexnayder, M.D., Chair
D. Stockwell, M.D.

Members Absent: M. Bennett, M.D.
K. Biagas, M.D.
A. E. Thompson, M.D.
M. Witte, M.D.

Additional Persons Present: Z. L. Harris, M.D.
M. M. Moss, M.D.
S. Pasala, M.D.

The meeting was called to order by Stephen Schexnayder, M.D., who was presiding.

A summary of the current meeting activities and a preliminary report on the current (22nd) PCCC meeting was provided by Drs. Pasala and Schexnayder. A review of the preparations for the meeting, CME activity, hospital contract, and activities planned were discussed. Dr. Pasala informed those present of the following data:

Meeting registrants: 90
Abstracts submitted: 32
Abstract presentations: 4
Poster presentations: 22

For the preparation of the meeting they purchased time for one dedicated secretary and employed the registration information from the Washington D.C. meeting, and the AAP list server (from Sue Tellez).

In addition, Dr. Schexnayder noted the course held before the meeting, as part of additional registration on complications of ECMO was very successful, with all 15 slots being occupied. The pre-registration course went well. Dr. Schexnayder highlighted that while there would be a financial loss to this meeting due to the room charge for unused hotel rooms. He indicated a full report would take place in the 2016 PCCC Steering Committee Meeting.

Dr. Lubinsky then provided a final report on the 21st PCCC. He noted there were 26 abstracts submitted for that meeting and 20 vendors were present. He summarized the costs related to the meeting and highest expense came from the continuing medical education accreditation process and organization.

Dr. Bruce Greenwald then proceeded to update the members of the PCCC Steering Committee on the 23rd PCCC, which is scheduled to be held November 10-13, 2016 at the Millenium Hotel (New York). He highlighted the uniqueness of the hotel and the satisfactory pre-contractual arrangement for the room rate. He stated the scientific sessions would revolve around “innovations and foundations in critical care.” He pointed out the extraordinariness of the setting in New York, in reference to attracting participants, and highlighting the collaborative aspect of the preparations of the meeting with Katherine Biagas, M.D., who will be co-chairing.

Dr. Z. L. Harris then proceeded to expand on her previous Steering Committee presentation on the preparations for the 24th PCCC, which will be held in Chicago, IL. Preliminary discussions and agreements have been made with three of the four hotels close to the conference center they plan to employ for the meeting. Suggested target dates were set for September 2017. She is trying to coordinate this with the scheduled meeting of the American Academy of Pediatrics. The discussion then centered on the coordination with the AAP for the event and the preliminary suggestions that had been made for this purpose. Dr. M. M. Moss indicated this could be a favorable approach to enhance the number of attendees at the PCCC. The discussion had already taken place with the AAP, but nothing has yet been prepared. Dr. Greenwald suggested the idea of setting a written agreement should be performed with the AAP as to how this collaboration could be consolidated. Emphasis would be placed on the continuing medical education component of the accreditation, as well as possible financial arrangements to cover a potential loss for the course director. He stated he would proceed further with discussions and Dr. Moss agreed. It was decided to explore the venues of collaboration and report back in the next Steering Committee meeting with communications between the interested parties via ongoing telephone and email contact.

Dr. Schexnayder requested input as to the minutes that had been from the 21st PCCC Steering Committee Meeting. There were no suggested additions or modifications, and the meeting minutes were then approved.

Dr. James summarized the responses he had obtained from the Steering Committee members as to posting these minutes on the PCCC website (pedccc.com). Some of the members had raised concern about placing the financial figures as part of the minutes for public viewing. Dr. Schexnayder proposed not listing the financial aspects of the meeting in the minutes. He requested a vote on this and all responded in favor of the request. Dr. James indicated that all future meeting minutes the financial information would not be listed.

Dr. Schexnayder then indicated the scheduled change in leadership status. As Dr. Schexnayder has completed the three year term allotted by the administrative guidelines effective with this current

meeting he will step down as chair and Dr. Bruce Greenwald would assume the position as chairperson. All of the members present thanked Dr. Schexnayder for his time and dedication.

Dr. Greenwald then indicated a new chairperson-elect needed to be selected with the completion of this current meeting. He motioned that Dr. David Stockwell be voted in as chairperson-elect. Dr. Schexnayder seconded the motion and a call for vote was then performed. Dr. Stockwell was unanimously nominated as chairperson-elect.

Dr. James indicated that most organizations retained the previous chair in an executive role in committees to maintain “institutional memory.” Dr. Greenwald indicated that he favored this suggestion and moved that this be added to the administrative guidelines and Dr. Schexnayder retain the position for one year in the Steering Committee as ‘Past Chairperson.’ This was unanimously approved by the members present and Dr. James indicated he would revise the administrative guidelines with the same.

Dr. Schexnayder indicated that to maintain administrative guidelines regarding the membership of the Steering Committee, the member that has served the longest role was M. M. Bennett, M.D., therefore, she has completed her tenure as a member. He indicated he would forward a letter of thanks for her past work and dedication, as well as requesting she maintain her interest in working with her team in maintaining the activities in the Pediatric Critical Care Colloquium meetings. Dr. Greenwald suggested that only one member needed to “roll off” this meeting since Dr. Schexnayder’s presence in the Steering Committee would be extended for only one single year.

Dr. Schexnayder requested input as to potential meeting directors for future meetings. A brief discussion followed. He indicated that he would approach Dr. Vinay Nadkarni as a potential future director. His inclusion would involve the Division of Pediatric Critical Care at the Children’s Hospital of Philadelphia.

With there being no further items to discuss, the meeting was called to a close.

Dr. Schexnayder thanked all of the members present for attending the meeting as well as the colloquium.

Sincerely,

Bruce M. Greenwald, M.D.
Chair, Pediatric Critical Care Colloquium

BMC/js

Cc: PCCC Steering Committee Members